

RAJIV GANDHI NATIONAL AVIATION UNIVERSITY
Fursatganj, Amethi, Uttar Pradesh

Date : April 02, 2026

Advertisement Number : RGNAU/5290/01/ADMIN/2034 Dated 18.09.2025

Name of the Post : Deputy Registrar

Based on the screening of applications, the list of **Provisionally Eligible (Table-1)** and **Ineligible (Table-2)** candidates for appearing in **Written Test (Stage-II)** for the post of **DEPUTY REGISTRAR** at Rajiv Gandhi National Aviation University (vide Advt. No. RGNAU/5290/01/ADMIN/2034 Dated 18.09.2025) are as follows :

TABLE-1 : LIST OF PROVISIONALLY ELIGIBLE CANDIDATE(S)

Sl.No.	Form Number	Remarks
1.	CRAN8812	Provisional subject to verification of valid OBC-NCL certificate
2.	CRAN8834	Provisional subject to verification of valid OBC-NCL certificate
3.	CRAN8844	Provisional subject to verification of documents
4.	CRAN8948	
5.	CRAN9006	Provisional subject to verification of documents
6.	CRAN9292	Provisional subject to verification of documents
7.	CRAN9300	
8.	CRAN9328	
9.	CRAN9348	
10.	CRAN9357	
11.	CRAN9361	Provisional subject to verification of documents
12.	CRAN9428	Provisional subject to verification of documents
13.	CRAN9444	
14.	CRAN9458	Provisional subject to verification of documents
15.	CRAN9474	

Sl.No.	Form Number	Remarks
16.	CRAN9484	Provisional subject to verification of valid OBC-NCL certificate
17.	CRAN9489	Provisional subject to verification of documents
18.	CRAN9494	
19.	CRAN9505	Provisional subject to verification of documents
20.	CRAN9508	Provisional subject to verification of valid OBC-NCL certificate
21.	CRAN9518	Provisional subject to verification of documents
22.	CRAN9542	Provisional subject to verification of valid OBC-NCL certificate
23.	CRAN9549	
24.	CRAN9580	Overage for UR. Provisional subject to verification of valid OBC-NCL certificate
25.	CRAN9589	
26.	CRAN9600	Provisional subject to verification of documents
27.	CRAN9605	Provisional subject to verification of valid OBC-NCL certificate
28.	CRAN9642	
29.	CRAN9651	Provisional subject to verification of valid OBC-NCL certificate
30.	CRAN9653	
31.	CRAN9681	
32.	CRAN9696	
33.	CRAN9697	Overage for UR. Provisional subject to verification of valid OBC-NCL certificate
34.	CRAN9724	
35.	CRAN9730	

TABLE-2 : LIST OF INELIGIBLE CANDIDATE(S)

Sl. No.	Form Number	Remarks / Reasons
1.	CRAN8806	Insufficient relevant experience
2.	CRAN8821	Insufficient relevant experience
3.	CRAN8843	No relevant experience
4.	CRAN8845	Insufficient relevant experience
5.	CRAN8898	No relevant experience
6.	CRAN8960	No relevant & requisite experience at PL-10.
7.	CRAN9021	Do not have requisite experience as Assistant Professor or Assistant Registrar
8.	CRAN9032	Insufficient relevant experience
9.	CRAN9055	No requisite relevant experience
10.	CRAN9065	No relevant experience
11.	CRAN9067	No requisite experience at PL-10.
12.	CRAN9122	No requisite relevant experience
13.	CRAN9123	No relevant experience
14.	CRAN9200	No relevant experience
15.	CRAN9207	No requisite relevant experience
16.	CRAN9266	No requisite relevant experience
17.	CRAN9291	Overage
18.	CRAN9295	No requisite relevant experience
19.	CRAN9296	No requisite relevant experience
20.	CRAN9304	No requisite relevant experience
21.	CRAN9318	No requisite relevant experience
22.	CRAN9322	Insufficient relevant experience
23.	CRAN9325	No requisite relevant experience
24.	CRAN9346	No requisite relevant experience
25.	CRAN9355	No requisite experience at PL-10.
26.	CRAN9370	No requisite relevant experience

SI. No.	Form Number	Remarks / Reasons
27.	CRAN9412	No requisite & relevant experience at PL-10.
28.	CRAN9464	No relevant experience
29.	CRAN9476	No relevant experience
30.	CRAN9503	No relevant experience
31.	CRAN9543	No requisite experience at PL-10.
32.	CRAN9557	No relevant experience
33.	CRAN9577	No relevant experience
34.	CRAN9579	No relevant experience
35.	CRAN9593	No relevant experience
36.	CRAN9598	No relevant experience
37.	CRAN9607	No relevant experience
38.	CRAN9628	No relevant experience
39.	CRAN9637	No relevant experience
40.	CRAN9658	No experience at requisite PL-10
41.	CRAN9665	No relevant experience
42.	CRAN9680	No relevant experience
43.	CRAN9689	No requisite relevant experience
44.	CRAN9714	Overage
45.	CRAN9732	No relevant experience
46.	CRAN9734	No relevant experience

The candidate having objection about their ineligibility may submit in writing with all supporting documents to the Registrar, Rajiv Gandhi National Aviation University, Fursatganj, Amethi, Uttar Pradesh – 229302 e-mail at recruitmentcell@rgnau.ac.in on or before 8th April 2026. The University will not consider any request beyond the stipulated date. After submission of documents or otherwise and scrutiny, if the candidates are made eligible, they will be informed accordingly to appear Written Test and Interview as per below schedule.

The eligible candidates, as per Table-1 and otherwise, are required to appear in Written Test & Interview as given below:

Date of Written Test / Selection	Reporting Time	Mode of Selection	Venue
April 26, 2026	09:00 Hrs	Written Test	Seminar Room-I, Rajiv Gandhi National Aviation University, Fursatganj, Amethi, Uttar Pradesh
April 26, 2026	14:00 Hrs	Interview	Office of the Vice Chancellor, Rajiv Gandhi National Aviation University, Fursatganj, Amethi, Uttar Pradesh

- Intimation have been sent to the candidates through the registered email. The candidate who does not receive intimation through email, if his/her form number appears in the above list, he/she may also appear in the written test subject to confirmation from RGNAU.
- **Written Test Scheme for short listing of the candidates (Stage-II) for recruitment of Deputy Registrar is annexed herewith (Annexure-1).**
- The list of the qualified candidates in the Written Test for the post of Deputy Registrar shall be published in the University Notice Board at 14:00 Hrs on the same day as per the above schedule.
- **Only qualified candidates in the Written Test will be required to appear before the Selection Committee for Interview on the same day (i.e. April 26, 2026) at 14:00 Hrs in the Office of the Vice Chancellor of Rajiv Gandhi National Aviation University, Fursatganj, Amethi, Uttar Pradesh-229302.**

Note :

1. All the provisionally eligible candidates are required to bring the following documents in original and one set of self-attested copy during the written test/screening test/personal interview :
 - (a) The hard copy of Printout of Online Application Form along with all copies of certificates / educational qualification / experience / testimonials and other requisite documents in support of eligibility at the time of written test/screening test/interview.
 - (b) Govt. approved valid photo ID Card.
 - (c) Mark sheets and certificates, in support of their educational qualifications.
 - (d) Documents in support of previous employments (if employed).

(e) **No objection certificate/ copy of forwarding letter from the employer**, if application sent through proper channel (if employed in a Government/ Government Aided / Government Undertaking Organization). **Those who have applied on deputation, are requested to bring forwarding letter from their employer mentioning that on selection, he/she will be relieved on deputation.**

(f) Any other relevant document in support of candidature.

2. The University will not consider any request for extension of time for submission of above mentioned documents during physical documents verification before the written test/screening test/interview. Failing to produce above documents, the candidates will not be permitted to appear for written test/screening test/interview.
3. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment order, the University reserves the right to modify / withdraw/ cancel any communication made to the candidate.
4. The candidates are also advised to visit the University website (www.rgnau.ac.in) regularly for any further updates.

कुलसचिव / Registrar

RAJIV GANDHI NATIONAL AVIATION UNIVERSITY
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Written Test Scheme for short listing of the Candidates (Stage-II) for
Recruitment of DEPUTY REGISTRAR
(Adv. No. RGNAU/5290/01/ADMIN/2034 Dated 18.09.2025)

1. Written Test:

- a) Multiple Choice Objective Type Questions
(Questions: 60; Marks: 60; Time: 90 Minutes).
- b) **Only for shortlisting of candidates for Interview.**
- c) **Final Selection will be based on the performance in the Interview only.**

2. Syllabus for Written Test:

- a) **Administrative structure of Universities/RGNAU:** (a) Knowledge of Act & Statutes of the University (RGNAU). Roles & Responsibilities of Vice-Chancellor, Registrar, Finance Officer, Controller of Examination, and other officers of the University. Authorities of the RGNAU.
- b) **Academic Administration:** Admission, Registration, Credit System and Academic Programmes (currently running/proposed by RGNAU). Examination System, Ordinances. Conduct and Discipline Rules of Students, Rules for unfair means in examination, Scholarship, Medal and Prizes for the students.
- c) **Leave/ Vacation Rules:** CCS (Leave) Rules, Type of leave and terms & conditions of its grant. Accumulation of leave. Procedure for grant of leave etc.
- d) **Discipline and Conduct Rules:** CCS (Conduct) Rules, CCS (CCA) Rules, Procedure for disciplinary actions. Procedures for handling disciplinary cases. CVC Guidelines.
- e) **Pension & Retirement Benefits.** Payment of Gratuity Act, GPF, CPF, NPS.
- f) **Fundamental Rules and Supplementary Rules:** TA/DA Rules, LTC Rules, Medical Rules, CCS (Revised Pay Rules 2016), CCS (Pensions Rules), Rules regarding allowances to Central Govt employees, Rules of Deputation & Lien, Reservation in appointment, Reservation rosters, Recruitment Rules for faculty and non-faculty members in RGNAU.

- g) **Store & Purchase:** Legal aspects of Purchasing. Procurement of Goods, Works and Services as per GFR, 2017, GeM & CPPP, Contract Management, Outsourcing of Services and Manpower. Stores Management (a) Inventory Control-ABC Analysis, FSN System, VED System. Bill of materials. Stores Accounting. Stock-taking/ Stock verification. Valuation of stock in hand. Condemnation and Disposal of Stores.
- h) **Budget, Finance & Accounts:** Preparation of Budgets and Types of Budgeting. Financial Accounting, Accounting Concepts, Preparation and Presentation of Financial Statements, Audit of Autonomous Bodies by C&AG
- i) **Deputy Registrar & its duties, responsibilities, functions:** Interpersonal Roles. Managing Work Motivation. Managing Conflicts. Interpersonal Communication. Organizational Communication.
- j) RTI Act. Higher & Technical Education of India, Policies of the Government of India on Higher Education, the Act related to the sexual harassment of women at work place etc.