



भारतीय प्रबंधन संस्थान मुंबई

INDIAN INSTITUTE OF MANAGEMENT MUMBAI

No. Admn/M(C&IA-F&A)/Rectt/2026

24 April 2026

### **NOTIFICATION**

With reference to advertisement no Admin/Rectt/2026/10 dated 20 Mar 2026 for post of Manager (Compliance & Internal Audit – F&A) (on purely contract basis).

The list of Eligible/ Non-Eligible applicants is enclosed at **Annexure I** to this Notification.

**Not Eligible Applicants:** The applicants falling under this category may submit their valid concern in support of their candidature, if any, by the deadline mentioned below.

The deadline for submission of documents is 26 April 2026 by 06:00 PM. Applicants are required to submit their response with supporting documents (in a single PDF file) to E-mail id: [career@iimmumbai.ac.in](mailto:career@iimmumbai.ac.in)

The tentative date for the final selection process is 08<sup>th</sup> May 2026. Only candidates who qualify the Written Test with minimum 50% marks will be eligible for personal interview and further process.

Syllabus for same is enclosed at **Annexure-II**.

All applicants are requested to adhere to the deadlines mentioned above. Failure to do so may result in the disqualification of your application.

Sdx

**Chief Administrative Officer**

**Annexure I to Notification no. Admn/ M(C&IA-F&A)/Rectt/2026 dated 24 April 2026**

<b>LIST OF CANDIDATES ELIGIBLE</b>	
<b>Sr. No.</b>	<b>Application No</b>
1.	IIMM-Mgr-CIA-00001
2.	IIMM-Mgr-CIA-00015
3.	IIMM-Mgr-CIA-00016
4.	IIMM-Mgr-CIA-00020

<b>LIST OF CANDIDATES NOT ELIGIBLE</b>		
<b>Sr. No.</b>	<b>Application No</b>	<b>Remarks</b>
1.	IIMM-Mgr-CIA-00018	Less Experience

**SYLLABUS FOR MANAGER (COMPLIANCE & INTERNAL AUDIT – F&A)**

1. IIM Act, Statutes & Institutional Governance Framework.
2. HEFA & NEP 2020 – Financial and Institutional Aspects.
3. General Financial Rules (GFR) – Principles of Financial Management & Procurement.
4. MHRD / Ministry of Education Format of Accounts for Educational Institutions.
5. Financial Accounting (including Accounting Standards / Indian Accounting Standards (Ind AS)).
6. Finalisation of Accounts & Financial Statements.
7. Accounting for Autonomous / Educational Institutions & Fund Accounting.
8. Direct Tax (Income Tax, TDS/TCS, Returns & Compliance).
9. Indirect Tax (GST – Levy, Exemptions, ITC, Returns, RCM).
10. Internal Audit, Internal Controls & Risk-Based Audit.
11. Statutory Audit, CAG Audit & Handling of Audit Observations (including coordination with Comptroller and Auditor General of India).
12. Books of Accounts, Reconciliations & ERP / Tally-based Accounting Systems.
13. Drafting of Audit Replies, Financial Notes & Compliance Communication.
14. Foreign Payments, FEMA Compliance & Associated Tax Implications (incl. Foreign Exchange Management Act basics). Payroll Accounting, Retirement Benefits Accounting & Compliance (including National Pension System / gratuity / leave encashment basics).
15. Investment of Funds & Treasury Management (applicable guidelines & restrictions).