



OFFICE OF THE DISTRICT JUDGE, DHENKANAL

ADVERTISEMENT

No. 01, Dated 4th Day of April, 2026

Applications in the prescribed format are invited from the intending candidates having requisite qualification and experience along with supporting documents as required under *Rules-5 and 6 of the Family Courts (Orissa) Rules, 1990* for appointment to the post of **Counsellor** in the Court of Judge, Family Court, Dhenkanal against the post lying vacant. The Counsellor shall be appointed by the Hon'ble High Court of Orissa, Cuttack.

Number of vacancy: 01 (ONE)

1. ELIGIBILITY AND QUALIFICATIONS OF COUNSELLOR:

A candidate, in order to be eligible for the above post;

- (a) Shall be a citizen of India.
- (b) Shall have a Master's Degree in Social Science preferably in Sociology or Psychology.
- (c) Shall have minimum experience of three years in family counseling.

Provided that, where such persons are not available, persons above the age of thirty-five (35) working in the field of social service and welfare activities and engaged in promoting the welfare of Family and Child Care with a degree in Social Science preferably in Sociology or Psychology shall be eligible for such appointment.

- (d) Shall be able to speak, read and write Odia and have passed test in Odia equivalent to the M.E. Standard;

- (e) Shall be of sound health, good physique and free from organic defects or bodily infirmity, or communicable disease;
- (f) Shall have not more than one spouse living, if married;
- (g) No criminal case pending against him/ her

N.B.: The District Judge shall reserve the right to cancel the candidature of any candidate, if found unsuitable for any reason.

2. FUNCTIONS OF A COUNSELLOR:

In accordance with Rule-8 of the Family Courts (Orissa) Rules, 1990, Counsellor entrusted with any petition shall assist and advise the parties regarding the settlement of subject-matter of dispute between the parties or any part thereof. The counselor shall also help the parties in arriving at a reconciliation.

3. FEES OF A COUNSELLOR:

Fees of the counsellor is Rs.6,000/- per month. Further, the assisting fee per day of actual work of the Counsellor is Rs.1,000/- pursuant to Resolution No.IJ-02/2019-6839/L dated 23-04-2025 of the Government of Orissa, Law Department, Bhubaneswar.

4. HOW TO SUBMIT APPLICATION:

Application in the prescribed Format duly filled in with necessary particulars mentioned therein and duly signed by the applicant shall be submitted along with following necessary documents.

- (a) Self-attested photo copies of the educational qualification certificates/ Mark sheets including Master's Degree/ Degree in Social Science, preferably in Sociology or Psychology.
- (b) Experience Certificate in the field of Family Counselling / Social service and welfare activities and engagement in promoting the welfare of Family and Child Care.

- (c) Self-attested photo copy of Certificates howing the Date of Birth (preferably H.S.C. Board or equivalent)
- (d) Two Character Certificates issued by two different Gazetted Officers
- (e) Two nos. of self-attested recent passport size photographs of the candidate (one shall be) affixed on the application form.
- (f) One self-addressed envelope.

5. LAST DATE FOR RECEIPT OF APPLICATIONS:

The prescribed application format filled in with the required particulars and self attested copies of required documents in an envelope addressing to the **Registrar, Civil Courts, Dhenkanal, PIN-759001** must be reached in the Office of the Registrar, Civil Courts, Dhenkanal on or before **05.00 P.M. of 27-04-2026** by **SPEED POST**. The applicants may also drop their application forms in the DROP BOX kept in Civil Courts, Dhenkanal (in front of the Process Establishment Section) during the Office hours of all working days till **5.00 P.M. of 27-04-2026**. The application forms received **after 5.00 P.M. of 27-04-2026** shall not be taken into consideration. Envelope containing application & other required materials, must be inscribed "**Application for the post of Counsellor**"

N.B.:-

- i. The Candidates are required to submit their applications duly filled in and ***signed in full*** by their own hands furnishing the required particulars as per the prescribed format as given below. ***Application received without full signature of the applicant will be rejected.***
- ii. The application, if found defective/incomplete in any respect or non-compliance of any of the requirements mentioned in the advertisement shall be summarily rejected.
- iii. If the qualification certificate of any candidate is found fraudulent subsequent to his/ her appointment shall be cancelled and he/ she will be prosecuted according to law.

- iv. Any form of canvassing by the applicant shall entail rejection of the application.
- v. Applicants are advised to visit the **official website** of District Court, Dhenkanal i.e. **<https://dhenkanal.dcourts.gov.in.nic.in>** from time to time for further updates regarding the recruitment process and notifications.

Sd/-
District Judge,
Dhenkanal

FORMAT

APPLICATION FOR THE POST OF COUNSELLOR

Space for
Self-attested
Passport size
photograph

POST APPLIED FOR: _____

1. Name of the Candidate
(in CAPITAL letter)
2. Father's/Husband's Name:
3. Sex (Male / Female):
4. Marital Status (Married/Unmarried):
5. Permanent Address:
6. Present Address:
(along with Mob. No.& e-mail ID)
7. Date of Birth(As per H.S.C. or equivalent Certificate):
Age (as on **27-04-2026**):.....Years.....Months..... Days
8. Educational Qualification(Attach self-attested copies thereon

Name of the Examination passed	Name of the Board/ University	Year of Passing	Total Marks of the Examination	Aggregate of marks secured	Grade/ Division	%of Marks Secured
1	2	3	4	5	6	7
H.S.C.						
+2Arts/Commerce/ Science						
+3Arts/Commerce/ Science of equivalent						
Post Graduation						

9. Details of Experience(in the field of Family counseling/ Social service and welfare activities with engagement in promoting the welfare of Family And Child care:
10. Religion:
11. Nationality:

DECLARATION

I do hereby solemnly affirm and state that I am aware about the provisions of **Family Courts (Orissa) Rules, 1990** and the statements made above are true and correct to the best of my knowledge and belief.

Place:
Date:

Full Signature of the Candidate