



Public Service Commission, West Bengal
161A, S. P. Mukherjee Road, Kolkata-700026
Advertisement No. 02/2026

Online applications are hereby invited from Indian Citizens and others declared eligible by Government of India for recruitment to the under mentioned post which is permanent.

N.B.: ABILITY TO READ, WRITE AND SPEAK IN BENGALI IS AN ESSENTIAL REQUIREMENT BUT SUCH KNOWLEDGE IS NOT MANDATORY FOR CANDIDATES WHOSE MOTHER TONGUE IS NEPALI, UNLESS SPECIFICALLY MENTIONED. SUCH ABILITY WILL BE TESTED AT THE TIME OF INTERVIEW. CANDIDATURE OF THE CANDIDATES WITH AVERAGE / POOR PERFORMANCE IN THE KNOWLEDGE OF BENGALI TEST SHALL LIABLE TO BE CANCELLED.

NAME OF THE POST	HEAD MASTER / HEAD MISTRESS IN ENGLISH MEDIUM GOVERNMENT HIGH MADRASAH
SERVICE/ CADRE	
DEPARTMENT	MINORITY AFFAIRS AND MADRASAH EDUCATION DEPARTMENT, GOVERNMENT OF WEST BENGAL
PAY:	PAY LEVEL-16 (Rs.56,100/--- Rs.1,44,300/-) AS PER WBS(ROPA) RULES, 2019
VACANCIES	05 (FIVE)- UNRESERVED N.B.: RESERVATION POLICY FOR EMPLOYMENT IS NOT APPLICABLE FOR THESE POSTS VIDE ORDER NO. 1465-MD/07 DATED 12.10.2007
QUALIFICATIONS	a) A second class Master's Degree from a recognised University; b) A first class Bachelor of Education (B.Ed) or its equivalent recognised by the National Council for Teacher Education; c) 10 (ten) years' continuous teaching experience in a recognised secondary School / Madrasah; d) Ability to teach in English; and e) Good power of expression in English;
i) ESSENTIAL	
ii) DESIRABLE	a) Capacity for developing corporate life and maintaining discipline in secondary School / Madrasah, familiarity with latest development in secondary education in general and Madrasah education in particular; and b) Good knowledge in Indian culture and Islamic culture
AGE	Not less than 35 years and not more than 50 years on 01.01.2026.

FEE: Rs. 210/- (Rupees two hundred ten) only plus Service Charges whichever applicable through online mode.

S.C./S.T. candidates of West Bengal and Persons with benchmark disabilities (PwBD) having physical disability of 40% and above are not required to pay any fee. OBC candidates of West Bengal are, however, required to pay usual fee as aforesaid. NO EXEMPTION OF FEE IS AVAILABLE TO S.C./S.T. CANDIDATES OF OTHER STATES. No claim for refund of the fee will be entertained nor will it be held in reserve for any other examination.

Online applications are to be submitted at https://psc.wb.gov.in according to the following schedule:	
Commencement of submission of online applications:	The 6th March, 2026.
Closing date for submission of online application:	The 27th March, 2026. (upto 3 pm)
Last date of payment of fees through online:	The 27th March, 2026. (upto 3 pm)
Edit Window:	From 1st April to 8th April, 2026 (upto 3 pm)
<u>IMPORTANT INSTRUCTIONS REGARDING EDIT WINDOW</u>	
1) The applicant will be allowed to edit some of the fields, if required. This option can be availed only once.	
2) The Edit Window may be accessed by the applicants by logging into their individual account at https://psc.wb.gov.in	
3) All applicants are advised to verify the details provided in the online application very carefully and applicants are particularly advised to obtain a print out of the form to identify the discrepancies, if any.	
4) Applicants willing to change their address may first change the same in the Profile Section and then use the Edit option.	
5) The Edit option can be availed only <u>once</u> during the aforesaid period. No request for any change would be entertained after the above-mentioned period.	
IF AT ANY STAGE OF EXAMINATION AN APPLICANT IS FOUND TO HAVE SUBMITTED FALSE INFORMATION REGARDING HIS/HER AGE QUALIFICATIONS AND CASTE/CATEGORY HE/SHE WILL ENTAIL PENAL ACTION AS DEEMED FIT BY THE COMMISSION AND HIS/HER CANDIDATURE IS LIABLE TO CANCELLATION.	
For further details and assistance, the candidates may contact on the following e-mail ID: pscwb01@gmail.com	

I N F O R M A T I O N

1. The qualifications prescribed in the advertisement are as per the notified recruitment rules issued by Government.

2. All the degrees/diplomas/certificates mentioned in the advertisement must have been obtained from Universities/Institutions, duly recognized by competent authority.

3. The prescribed qualifications are the bare minimum and mere possession of the same does not entitle applicants to be called for the interview. If the number of applications received in response to the advertisement is large and it is not conveniently possible for the Commission to interview all the applicants, the Commission may restrict the number of candidates to be called for interview to a reasonable limit on the basis of either higher qualifications/ higher marks/ grade obtained in the essential qualifications or experience in relevant field higher than the minimum prescribed in the advertisement or on the basis of a **Screening Test**.

Note I: Commission has fixed the following qualifying marks in Interview and candidates unable to secure such qualifying marks would not be considered for the post, irrespective of their academic qualification and/ or marks obtained in Screening Test.

Category of vacancies	Qualifying Marks (Percentage)
Unreserved	40%

Note II: Marks obtained in Screening Test will not be considered for preparation of Merit List for recommendation. Marks obtained in the Screening Test will only be considered for selection of candidates for interview for the purpose of restricting the number of candidates to be called for interview to a reasonable limit.

Note III: After display of Model Answers (MCQ Type) in the PSC website, objections by the candidates need to be filed strictly within the specific time limit, beyond which no objections shall be entertained.

Note IV: In the Screening Test, Tie-Breaking amongst same marks is not applied. Instead, all eligible candidates securing cut-off marks i.e., same marks with the last candidate will be called to interview. This may invite a large number of candidates to be called to interview.

However, if same marks obtained in the interview by two or more candidates, preference would be given to seniors by virtue of date of birth in course of recommendation. If dates of birth are found same, higher percentage of marks in the examination meant for minimum qualification required for the post, i.e., Master's degree, would be considered.

Provisions regarding PwBD candidates:

In case of Screening Test, Candidates having Benchmark Disabilities with limitation in writing including that of speed may be allowed the help of Scribe, if required. For convenience, PwBD candidates are requested to bring their own Scribe (wherever applicable). The Scribe should possess educational qualification one step below the qualification of the candidate taking examination. The person with Benchmark Disabilities opting for own scribe should submit details of the own scribe as per Proforma supplied by the Commission at the time of examination. In case of category of persons with Benchmark disabilities, the provisions of scribe can be allowed on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his behalf, from the Chief Medical Officer/Medical Superintendent of a Government health care institution as per Proforma at APPENDIX-I (Available at the end of this advertisement). The facility of Scribe would be allowed to any person with Benchmark Disability as defined under section 2(r) of the RPwD Act, 2016 and has limitation in writing including that of speed. In case persons with Benchmark Disabilities in the category of Blindness, Locomotor Disability (both arms affected—BA) and cerebral palsy, the facility of scribe shall be given, if so desired by the person. Engagement of scribe shall not be accepted after final submission of the application.

Candidates with benchmark disabilities having limitation in writing including that of speed and producing valid Appendix-I, will be allowed compensatory time of 20 minutes per hour.

4. In cases where no Division/Class is awarded and only grading is done, exact percentage of marks and conversion formula adopted are to be mentioned with documentary evidence, if required.

5. Where experience of a number of years is prescribed as an item of qualification this would mean only experience/research experience gained in full time employment/research in the relevant field within the closing date of receipt of applications.

[Certificate(s) from the Head(s) of the Organization(s)/Department(s) or Competent Authority for the entire experience claimed, clearly mentioning the duration of employment (date, month and year) and field of experience indicating basic pay and consolidated pay must be obtained. The certificate(s) should also mention the nature of duties performed/experience obtained in the post(s) with duration(s)].

6. Besides pay, the posts carry allowances as admissible.

7. The benefit of upper age concession upto 5 years are admissible only to S.C. and S.T. candidates of West Bengal and up to 3 years to O.B.C. (category 'A' & 'B') (non creamy layer) candidates of West Bengal. S.C., S.T. and O.B.C. candidates of West Bengal as well as of other States may apply for the unreserved vacancy as general candidates. Such benefit is also available up to the age of 45 years for Persons with Benchmark disabilities.

8. A candidate claiming to be S.C., S.T., O.B.C. (non creamy layer) or Persons with Benchmark Disabilities (40% and above) must have a certificate in support of his/her claim from a competent authority of West Bengal as specified below:

a) For S.C., S.T. and O.B.C. (non creamy layer) candidates:

(i) In the district, the Sub-Divisional Officer of the Sub-Division concerned, and
(ii) In Kolkata, the District Magistrate, South 24-Parganas or such Additional District Magistrate, South 24-Parganas, as may be authorized by the District Magistrate, South 24-Parganas, on behalf and the District Welfare Officer, Kolkata and Ex-officio Joint Director, Backward Classes Welfare.

[vide the W.B.S.Cs. & S.T.s. (Identification) Act, 1994 and S.C. & S.T. Welfare Deptt. Order No. 261-TW/EC/MR-103/94 dated 6.4.95 read with B.C.W. Deptt. Order no. 6320-BCW/MR-84/10 dated 24.9.2010 and No. BCW/MR-61/2012 (Pt.) dated 12.7.2013.]

(iii) OBC (Non-Creamy Layer) candidates must submit their renewed/revalidated OBC (Non Creamy Layer) certificates prior to interview and at the time of appointment.

The eligibility of a candidate for applying as Other Backward Classes (Category 'A' & 'B', shall be guided by the following Notifications and any other subsequent notifications if issued, by Backward Classes Welfare Department, Government of West Bengal, till the last date of submission of Online Application for this advertisement.

1. 917-BCW/MR-33/2025, dated 8th May, 2025.
2. 1056-BCW/MR-33/2025 (Pt.I), dated 27th May, 2025.
3. 1057-BCW/MR-38/2025, dated 27th May, 2025.
4. 1106-BCW/MR-33/2025, dated 3rd June, 2025.
5. 1107-BCW/MR-38/2025, dated the 3rd June, 2025.
6. 912/Secy/BCW, dated 13.06.2025.

The operation of the above-mentioned Notifications will be subject to outcome of pending legal proceedings in the competent Court of Law and the Commission shall abide by such order, if any, arising out of such legal proceedings.

OBC Classification of OBC-A and OBC-B and the percentage of reservation for OBC shall be subject to the result of the pending litigations before The Hon'ble Supreme Court of India and The Hon'ble High Court of Calcutta.

b) For Persons with Benchmark Disabilities:

Medical Board constituted at Government Medical College Hospitals in Kolkata, District Hospitals and Sub-Divisional Hospitals as per extant provisions laid down in RPwD acts and rules.

9. The Public Service Commission may require such further proof of particulars from the candidates as it may consider necessary and may make enquiries about their character and other particulars regarding suitability and eligibility.

10. ALL INFORMATION REGARDING RECRUITMENT TO THE POST WILL BE AVAILABLE, FROM TIME TO TIME, IN THE COMMISSION'S WEBSITE AT <https://psc.wb.gov.in>

11. Date of Examination/Interview will be notified later in the Commission's website at <https://psc.wb.gov.in>

12. In case of Screening Test, the marks awarded to each and every candidate will be electronically captured from his/her scanned OMR sheet using an uniform customized software and without any kind of manual intervention.

CAUTION

1. SUBMISSION OF MORE THAN ONE APPLICATION FOR THE POST BY THE SAME CANDIDATE IS STRICTLY FORBIDDEN AND SUCH APPLICATIONS ARE LIABLE TO CANCELLATION.

2. S.C., S.T., O.B.C. (NON-CREAMY LAYER) OR PERSON WITH BENCHMARK DISABILITY CERTIFICATE MUST BE OBTAINED WITHIN THE CLOSING DATE OF RECEIPT OF APPLICATIONS AND NO CLAIM IN THIS REGARD WILL BE ENTERTAINED AFTERWARDS. IN CASE A CANDIDATE IS UNABLE TO PRODUCE THE RELEVANT VALID CERTIFICATE IN SUPPORT OF THE DECLARATION/CLAIM MADE BY THE CANDIDATE AT THE TIME OF DOCUMENT VERIFICATION, HIS/HER CANDIDATURE WILL BE SUMMARILY REJECTED.

3. O.B.C. (Non-Creamy Layer) candidates must submit their renewed / revalidated O.B.C. (Non-Creamy Layer) certificate prior to interview and at the time of appointment.

4. Candidates must fulfill the essential qualifications by the closing date.

5. All requisite certificates regarding educational qualifications, proof of age, other relevant experience certificates and other requisite documents must be furnished as and when required by the Commission.

However, the Commission is not the authority to check the veracity of documents to be produced by the applicants.

6. If at any stage even after issue of a letter of recommendation for appointment a candidate is found ineligible in terms of the advertisement his/her candidature will be cancelled without further reference to him/her.

7. CANVASSING IN ANY FORM WILL DISQUALIFY THE CANDIDATURE.

8. In case of screening test, the candidates must abide by the instruction as may be given by Supervisors/Invigilators of the Examination. If the candidate fails to do so or indulges in disorderly or improper conduct, he/she will render himself/herself liable to expulsion from the Examination Hall and/or such other punishment as the Commission may deem fit to impose.

9. A candidate who has been reported against by the Supervisor of the Examination Centre for violating any of the instructions will be punished with cancellation of candidature of the examination related to this advertisement and also debarment from future examinations and selections as may be decided by the Commission according to the circumstances of the case.

N.B.: Mobile Phones, Bluetooth, Smart Watch or any other communication device are not allowed inside the premises where the examination is being conducted. Any infringement of this instruction shall entail disciplinary action including ban from the examination related to this advertisement as well as from future examinations.

Place: Kolkata

Date: 05.03.2026